

**When telephoning, please ask for:** Emma Richardson  
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**Email** democraticservices@rushcliffe.gov.uk

**Our reference:**  
**Your reference:**  
**Date:** Friday, 4 November 2022

To all Members of the Standards Committee

Dear Councillor

A Meeting of the Standards Committee will be held on Monday, 14 November 2022 at 7.00 pm in the Council Chamber, Rushcliffe Arena, Rugby Road, West Bridgford to consider the following items of business.

This meeting will be accessible and open to the public via the live stream on YouTube and viewed via the link: <https://www.youtube.com/user/RushcliffeBC>  
Please be aware that until the meeting starts the live stream video will not be showing on the home page. For this reason, please keep refreshing the home page until you see the video appear.

Yours sincerely



Gemma Dennis  
Monitoring Officer

## AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. Minutes of the Meeting held on 21 February 2022 (Pages 1 - 4)
4. Cases and Work Update - 2022-23 (Pages 5 - 18)  
Report of the Monitoring Officer
5. Review of Councillor Complaint Form (Pages 19 - 22)  
Report of the Monitoring Officer

### Membership

Chairman: Councillor R Walker  
Councillors: K Beardsall, B Gray, S Mallender, D Mason, A Phillips, S Nelken, K White and A Wood

Rushcliffe Borough  
Council Customer  
Service Centre

Fountain Court  
Gordon Road  
West Bridgford  
Nottingham  
NG2 5LN

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@rushcliffe.gov.uk

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0115 981 9911

[www.rushcliffe.gov.uk](http://www.rushcliffe.gov.uk)

**Opening hours:**  
**Monday, Tuesday and Thursday**  
8.30am - 5pm  
**Wednesday**  
9.30am - 5pm  
**Friday**  
8.30am - 4.30pm

**Postal address**  
Rushcliffe Borough  
Council  
Rushcliffe Arena  
Rugby Road  
West Bridgford  
Nottingham  
NG2 7YG





Rushcliffe  
Borough Council

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**Toilets:** Are located to the rear of the building near the lift and stairs to the first floor.

**Mobile Phones:** For the benefit of others please ensure that your mobile phone is switched off whilst you are in the meeting.

**Microphones:** When you are invited to speak please press the button on your microphone, a red light will appear on the stem. Please ensure that you switch this off after you have spoken.

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**MINUTES  
OF THE MEETING OF THE  
STANDARDS COMMITTEE  
MONDAY, 21 FEBRUARY 2022**

Held at 7.00 pm in the Council Chamber, Rushcliffe Arena,  
Rugby Road, West Bridgford  
and live streamed on the Rushcliffe Borough Council YouTube channel

**PRESENT:**

Councillors R Walker (Chairman), K Beardsall, B Gray, R Mallender, D Mason,  
A Phillips and K White

**OFFICERS IN ATTENDANCE:**

S Sull

Monitoring Officer

H Tambini

Democratic Services Manager

**APOLOGIES:**

J Baggaley

**12 Declarations of Interest**

There were no declarations of interest.

**13 Minutes of the Meeting held on 4 October 2021**

The minutes of the meeting held on Monday, 4 October 2021, were approved as a true record and signed by the Chairman.

**14 Cases and Work Update 2021-2022**

The Monitoring Officer presented a report updating the Committee on the complaints received since the last meeting of the Standards Committee in October 2021. It was noted that two Code of Conduct complaints had been received, neither of which had been accepted under the Code.

In respect of other work, the Monitoring Officer advised that she continued to support the work of the Member Development Group in relation to the Member Training Programme and had also supported the Working Group in the development of the Code of Conduct, the guidance, the arrangements, revisions to the Register of Interest form and guidance.

It was **RESOLVED** that the report be noted.

**15 Code of Conduct**

The Monitoring Officer presented a report updating the Committee on the work of the working group in relation to the Local Government Association (LGA) Model Code of Conduct.

The Monitoring Officer referred to the discussion and decision taken by the

Committee at the previous meeting in October 2021, including the establishment of a working group, details of which were highlighted in the report, and advised that the working group had met on four occasions.

The Committee noted that the working group had undertaken a significant workload, covering a range of issues, details of which were highlighted at 4.1 in the report. Following consideration of those issues, the working group resolved to use the LGA Code as a template and the starting point for the review of the Council's Code of Conduct. The Council's Code attached at Appendix A had therefore been revised, and the Committee was asked to refer the revised Code to the Governance Scrutiny Group for consideration and then on to Council, for adoption.

The Monitoring Officer advised that to underpin the Code of Conduct, supporting guidance would be made available in the form issued by the LGA and was attached at Appendix B. The aspiration was that the sections of guidance be hyperlinked to the code, this was being worked on and it was hoped that it would be finalised before submission of the Code of Conduct to Council.

The Monitoring Officer advised that the working group then went on to look at the procedure for dealing with complaints, the arrangements and having considered those arrangements the group had recommended some amendments, which were attached at Appendix C. The Committee also noted that the working group had recommended that the LGA guidance on complaint handling should be published alongside the arrangements to support customer understanding of the process, and that document was attached at Appendix D.

The working group had then gone on to consider the Councillor Register of Interest form, and had proposed amendments to the form, details of which were highlighted in Appendix E, together with some guidance notes, attached at Appendix F. The Committee was advised that currently the numbering in the guidance document did not match the numbering of the form and that would be addressed prior to presenting the report to Council. The group had considered looking at the complaint form, and those considerations would be submitted to a future Standards Committee meeting.

In conclusion, the Monitoring Officer advised that training issues would arise, as a result of revisions to the Code of Conduct, and that would be developed through the Member Development Group.

The Chairman referred to the six documents that the Committee was recommended to submit to the Governance Scrutiny Group. He went on to advise that there appeared to be a slight discrepancy between the Register of Interest form and the guidance, in the phrasing of the question relating to the membership of other groups and political parties. He considered that whilst the guidance was clear, the question in the form was not and suggested that it should be amended to make it clear in what capacity a person was a member of a particular group.

Ms White – Independent Member suggested that going forward it would be useful to set up a teams or SharePoint Register of Interest form, to enable

easier use and analysis.

The Monitoring Officer advised that there were aspirations to improve the Council's website generally and stated that Ms White's comments would be taken on board going forward.

Councillor Beardsall asked for some clarification in relation to disclosure of gifts and hospitality as there appeared to be a discrepancy between the figure of £25 referred to on the Register of Interest form and £50 referred to in the guidance.

The Monitoring Officer confirmed that the figure was £50 and would be amended in the guidance to reflect that.

Councillor Mason thanked members of the working group, all officers involved and, in particular the Monitoring Officer and Chairman for their hard work and reflected on the significant work undertaken to bring the documents before the Committee.

Mr Richards – Independent Member echoed the comments made, and as a new member of the Standards Committee advised that this process had been an excellent induction to the work of the Committee. He also wished to thank Mr Baggaley for his support.

Councillor R Mallender reiterated the thanks given and confirmed that as the Chairman of the Member Development Group, any additional training would be included in future training programmes.

The Chairman repeated the thanks given and referred to the considerable work undertaken by the working group, which had thoroughly discussed all of the issues and produced clear recommendations.

It was **RESOLVED** that:

- a) the amendments, made by the group, to the LGA Model Code of Conduct be noted; and
- b) the revised Rushcliffe Code of Conduct be referred to the Governance Scrutiny Group for comment and, thereafter, to Council for adoption.

The meeting closed at 7.32 pm.

CHAIRMAN

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## Standards Committee

Monday, 14 November 2022

Cases and Work Update 2022-23

### Report of the Monitoring Officer

#### 1. Purpose of report

- 1.1. This report provides the Standards Committee with information relating to complaints received since the last Standards Committee on 21 February 2022. It also outlines areas in which training or education have been identified which could assist Councillors' understanding of the standards regime's requirements and the actions proposed to meet these training needs.

#### 2. Recommendation

It is RECOMMENDED that the Committee receive and note the report.

#### 3. Reasons for Recommendation

To advise members of the committee of complaints received by the Monitoring Officer and to demonstrate good governance.

#### 4. Supporting Information

- 4.1. Since implementation of the current Standards regime in June 2012, there have been a total of 108 cases (including the cases mentioned herein). Details of these cases have been periodically reported to the Committee, with the last report in February 2022. A summary of complaints is provided at Appendix A.
- 4.2. Since the date of the last meeting, four Code of Conduct complaints have been received by the Monitoring Officer.
- 4.3. The table at Appendix A confirms the date of the complaint, if it related to a Borough, Parish or Town Councillor, if the complaint was made by a member of the public, another Borough, Parish or Town Councillor, the nature of the complaint and the action taken to address the complaint.
- 4.4. The table also confirms which cases have been discussed with the Independent Persons. The Independent Persons are appointed by a positive vote from a majority of all the members of Council. There are a number of statutory restrictions on eligibility for this role to ensure that the post-holder has no close associations with the Council and is therefore truly independent. They are not a member of the Standards Committee, but they must be consulted by the Monitoring Officer prior to any decisions or findings on

alleged breaches of the Code and may be consulted at other stages of the complaints process.

- 4.5. Where complaints were not accepted under the Code, the details have not been included as to do so would be misleading; and could be seen to misrepresent the nature of complaints received.

## **5. Other work**

- 5.1. During the year, the Monitoring Officer has been available to provide support on questions raised by Councillors and Parish and Town Councillors.
- 5.2. The Member Development Group continues to develop the Councillors training programme, the Monitoring Officer is available to support the Group.
- 5.3. Standards of Conduct training has been arranged for the 21 November for all Councillors, with the intention that this will also be rolled out to Parish and Town Councillors. This training will cover why conduct and standards matter in local government, what the new Code of Conduct covers and should ensure that all Councillors are confident about how the Code applies to them.

## **6. Risks and Uncertainties**

None identified

## **7. Implications**

### **7.1. Financial Implications**

There are no direct financial implications. The Independent Person roles are funded through existing budgets.

### **7.2. Legal Implications**

There are no specific legal implications.

### **7.3. Equalities Implications**

All complaints are considered with reference to the Council's Equality Scheme.

### **7.4. Section 17 of the Crime and Disorder Act 1998 Implications**

There are no Section 17 implications.



## 8. Link to Corporate Priorities

Quality of Life	Delivery of an effective Standards regime supports the Council's priority of 'quality of life'
Efficient Services	The recommendations in this report do not impact on or contribute to the Council's Efficient Services priority.
Sustainable Growth	The recommendations in this report do not impact on or contribute to the Council's Sustainable Growth priority.
The Environment	The recommendations in this report do not impact on or contribute to the Council's Environment priority.

## 9. Recommendation

It is RECOMMENDED that the Committee receive and note the report.

<b>For more information contact:</b>	Gemma Dennis Monitoring Officer  gdennis@rushcliffe.gov.uk
<b>Background papers available for Inspection:</b>	None
<b>List of appendices:</b>	<b>Appendix A</b> – Code complaints

## Appendix A

### Update on cases prior to 26 November 2018

Case Ref	Date received	RBC/Parish Council	Complainant	Independent Person consulted	Decision and date
	02/10/2018	Keyworth Parish Council	Parish Councillor	Yes	Investigation report received, MO and IP reviewing resolution with Subject Member.
	25/10/2018	Borough Council and Bingham Town Council	Borough/Town Councillor	Yes	Complaint review, no formal action.
	23/10/2018	Gotham Parish Council	Members of the public (three complainants)	Yes	Complaint review, no action.
	05/11/2018	Borough Council and Bingham Town Council	Borough /Town Councillor/ County Councillor	Yes	Complaint review, no formal action.

### Summary of new cases from report to committee 26 November 2018

Case Ref	Date received	RBC/Parish Council	Complainant	Independent Person consulted	Decision and date
	07/11/2018	RBC	Member of the Public	Yes	Complaint review, no action.
	15/11/2018	Borough Council and Bingham Town Council	Town Councillor	No	Complaint review, no action.
	14/11/2018	Bingham Town Council	Borough /Town Councillor	No	Complaint review, no action.

Case Ref	Date received	RBC/Parish Council	Complainant	Independent Person consulted	Decision and date
	03.12.2018	Wysall and Thorpe in the Glebe PC	Member of the public	Yes	Complaint review, no action.
	18.12.2018 (linked complaint received 13.11.18)	Bingham Town Council x 3	Member of the public	Yes	1 x Complaint: no action, 1x Complaint, local resolution (apology) 1x Complaint referred for formal investigation.
	21.01.2019	Newton PC	Parish Councillor	Yes	Complaint withdrawn

#### Summary of new cases from report to committee 12 March 2019

Case Ref	Date received	RBC/Parish Council	Complainant	Independent Person consulted	Decision and date
	25.03.2019	Borough Council and Bingham Town Council	Town Council Employee	Yes	Referred for formal investigation
	11.03.2019	Borough Council	Borough Councillor	No	Complaint not accepted under code

#### Summary of new cases from report to committee 1 July 2019

Case Ref	Date Received	RBC/Parish	Complainant	Nature of Complaint	Independent Person Consulted	Decision and Date
	25.03.2019	Borough Council and Bingham	Town Council Employee		Yes	Local resolution accepted

		Town Council				
	06.06.2019	Borough Council and Bingham Town Council	Member of the public	N/A	Yes	Complaint not accepted under code
	20.06.2019	Cotgrave Parish Council	Member of public	N/A	Yes	Complaint not accepted under code
	23.06.2019	Borough Council and Bingham Town Council	Town Council Employee	N/A	Yes	Complaint not accepted under code
	01.07.2019	Tollerton Parish Council	Member of public	N/A	Yes	Complaint not accepted under code
	04.07.2019	Bradmore Parish Council	Member of public	N/A	Yes	Complaint not accepted under code
	15.07.2019	Borough Council and Bingham Town Council	Town Councillor	Confidential procedural matters	Yes	On hold pending internal determination of issue giving rise to complaint
	04.07.2019	Borough Council and Bingham Town Council	Town Councillor	N/A	Yes	Complaint not accepted under code

**Summary of new cases from report to Committee 23 September 2019**

Case Ref	Date Received	RBC/Parish	Complainant	Nature of Complaint	Independent Person Consulted	Decision
	18.11.2019	Sutton Bonington Parish	Member of the public	N/A	No	Complaint not accepted

		Council				under code
601	03.06.2020	Bingham Town Council	Member of the public	Meeting procedures	Yes	Complaint not accepted under the code
603	03.06.2020	Bingham Town Council	Member of the public	Meeting procedures	Yes	Complaint not accepted under the code
604	09.06.2020	Bingham Town Council	Member of the public	Meeting procedures	Yes	Complaint not accepted under the code
605	10.06.2020	Bingham Town Council	Member of the public	Meeting procedures	Yes	Complaint not accepted under the code
614	18.06.2020	Orston Parish Council	Member of the public	Inappropriate use of social media	Yes	Subject member resigned therefore complaint not proceeded with
615	17.06.2020	Bingham Town Council	Member of the public	Meeting procedures	Yes	Complaint not accepted under the code
616	18.06.2020	Orston Parish Council	Member of the public	Inappropriate use of social media	Yes	Subject member resigned therefore complaint not proceeded with
621	18.06.2020	Bingham Town Council	Member of the public	Meeting procedures	Yes	Complaint not accepted

						under the code
625	18.06.2020	Bingham Town Council	Member of the public	Meeting procedures	Yes	Complaint not accepted under the code
628		Rushcliffe Borough Councillor	Member of the public	Councillor comment on planning application	No	Complaint not accepted under the code

<b>Case Ref</b>	<b>Date Received</b>	<b>RBC/Parish</b>	<b>Complainant</b>	<b>Nature of Complaint</b>	<b>Independent Person Consulted</b>	<b>Decision</b>
633	24.06.2020	Bingham Town Council	Town Councillor	Meeting procedures	Yes	Complaint not accepted under the code
637	29.06.2020	Bingham Town Council	Member of the public	Meeting procedures	No (given nature of complaint independent persons views sought previously)	Complaint not accepted under the code
664	28.07.2020	Bingham Town Council	Member of the public	Meeting procedures	No (given nature of complaint independent persons views sought previously)	Complaint not accepted under the code
665	31.07.2020	Bingham Town Council	Member of the public	Meeting procedures	No (given nature of complaint independent persons views sought previously)	Complaint not accepted under the code
666	05.08.2020	Bingham Town Council	Member of the public	Meeting procedures	No (given nature of complaint independent persons views sought previously)	Complaint not accepted under the code
670	10.08.2020	Rushcliffe Borough Councillor	Member of the public	Planning Application		Complaint under review

### Summary of new cases from report to Committee 28 September 2020

Case Ref	Date Received	RBC/Parish	Complainant	Nature of Complaint	Independent Person Consulted	Decision
695	28.09.2020	Rushcliffe Borough Councillor	Rushcliffe Borough Councillor/Town Councillor	Inappropriate comments during a Council meeting	Yes	Complaint not accepted under the code
706	25.10.2020	Bingham Town Council	Member of the Public	Application of dispensations	Yes	Complaint referred for formal investigation
707	26.10.2020	Bingham Town Council	Member of the Public	Decision making	Yes	Complaint not accepted under the code
735	13.11.2020	Bingham Town Council	Member of the Public	Bullying and harassment	Yes	Complaint not accepted under the code
760	4.12.2020	Bingham Town Council	Member of the Public	Breach of code of conduct in relation to objectivity, openness, accountability, honesty and leadership: public speaking at Town	Yes	Complaint not accepted under the code



				Council meetings, referral to matters to confidential business		
769	17.12.2020	Bingham Town Council	Town Councillor	Application of employment procedures	Yes	Complaint referred for formal investigation
770	20.12.2020	Bingham Town Council	Town Councillor	Application of employment procedures	Yes	Complaint referred for formal investigation
771	1.1.2021	Bingham Town Council	Town Council employee	Application of employment procedures	Yes	Complaint referred for formal investigation

773	22.12.2020	Bingham Town Council	Member of the public	Application of dispensations	Yes	Complaint referred for formal investigation
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#### Summary of new cases from report to Committee 22 February 2021

Case Ref	Date Received	RBC/Parish	Complainant	Nature of Complaint	Independent Person Consulted	Decision
811	09.03.2021	Bingham Town Council	Town Councillor	Inappropriate social media post	Yes	Complaint not accepted under the code
832	30.03.2021	Rushcliffe Borough Councillor	Parish Councillor	Inappropriate behaviour at Parish Council meeting	Yes	Complaint under review
891	16.06.2021	Bradmore Parish Council	Member of the public	Declaration of interest	Yes	Complaint not accepted under the code

#### Summary of new cases from report to Committee 4 October 2021

Case Ref	Date Received	RBC/Parish	Complainant	Nature of Complaint	Independent Person Consulted	Decision
1054	04.10.2021	Rushcliffe Borough Councillor x 2	Member of the public	Inappropriate behaviour at a Council meeting	Yes	Complaint not accepted under the code

1101	25.11.2021	Bingham Town Council	Member of the public	Inappropriate behaviour at Parish Council meeting	Yes	Complaint not accepted under the code
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**Summary of new cases received since previous meeting of 21 February 2022**

<b>Case Ref</b>	<b>Date Received</b>	<b>RBC/Parish</b>	<b>Complainant</b>	<b>Nature of Complaint</b>	<b>Independent Person Consulted</b>	<b>Decision</b>
1229	26.6.22	RBC	Member of the public	Cllr conduct in connection with a planning application	Yes	Complaint not accepted under the code
1230	6.7.22	Bingham Town Council	Member of the public	Inappropriate behaviour at Parish Council meeting	Yes	Complaint not accepted under the code
1254	5.10.22	Holme Pierrepont and Gamston Parish Council	Member of RBC staff	Inappropriate behaviour at a Council training event	Yes	Initial fact finding by MO in progress
1259	18.10.22	RBC	Member of the public	Cllr conduct in connection with a planning application	Yes	Initial fact finding by MO in progress

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**Standards Committee**

**Monday, 14 November 2022**

**Review of Councillor Complaint Form**

## **Report of the Monitoring Officer**

### **1. Purpose of report**

- 1.1. Following the work undertaken by the Committee to review the Councillor Code of Conduct; it follows that the Committee should go on to review the Councillor Complaint Form and guidance, and the process for lodging a complaint to ensure it accords with the revisions made to the updated Code of Conduct and is fit for purpose in all other senses.
- 1.2. Several updates to the existing complaint form, guidance, and the process for submitting a complaint are proposed. The Committee's views are sought and there will be an opportunity at the meeting for members of the Committee to put forward their own ideas for discussion.

### **2. Recommendation**

It is RECOMMENDED that the Standards Committee:

- a) consider and discuss the proposed changes suggested by officers at paragraph 4.1 and any additional ideas Committee members may put forward; and
- b) give officers a clear mandate to move forward with the revisions to the Councillor Complaint form and guidance and the process for making a complaint.

### **3. Reasons for Recommendation**

To enable officers to update the Councillor Complaint Form and guidance, and the process for making a complaint in line with the recently adopted Code of Conduct and to ensure it remains fit for purpose.

### **4. Supporting Information**

- 4.1. The following revisions are proposed by officers:

## Complaint Form

<b>Current form</b>	<b>Revision proposed</b>
The form is currently downloadable to be completed and emailed to the Monitoring Officer (MO), or printed off, filled in and posted to the MO, or there is a web based version.	Only give the option to complete the web-based version of the form. (Is this reasonable or should it still be an option to download so people can post it in if they wish to?)
The form currently has no privacy notice – other Local Authorities include one.	Add a privacy notice
The form currently has no Equalities Monitoring Form – other Local Authorities include one	Add an Equalities Monitoring Form
The form is currently entitled ‘Complaints Form’	Amend title of form to ‘Councillor Complaints Form – Alleged Breaches of the Members’ Code of Conduct.’
There is currently no introductory text/link to guidance within the form.	Add introductory text and/or reference and have a link to the guidance document.
The form currently asks the complainant to provide an evening telephone number.	Remove this requirement as this is considered unnecessary.
The form currently advises that we inform the Member and the PC/TC where appropriate that a complaint has been made about them.	Consider whether we feel this always needs to be done, if complaint is not re code of conduct etc is it necessary to inform the Member?
The form currently uses ‘Member’ throughout.	Replace Member with Councillor which more people may be familiar with as a term.

## Complaint Form Guidance

<b>Existing Guidance</b>	<b>Revisions Proposed</b>
Appendices are out of date following recent updates to the Councillor Code of Conduct. There are also two separate documents – one relating to the public interest test and the other to the Council’s Unreasonable and Vexatious Complaints policy which are not currently appendices.	Replace existing Appendices with updated versions and include the Public Interest Test information and Vexatious complaints information as new appendices.
Referencing scheme is not consistent throughout the document	Amend the referencing system
Last sentence of paragraph 2 in Section 2 - The Code of Conduct is poorly worded	Replace the word ‘request’ with ‘ask’ within the paragraph
Section 3, paragraph 3 currently gives members of the public the option to download the form or obtain from the Monitoring Officer.	Remove these options – members of the public should use the online form.
There is currently no reference to the	Add a paragraph to explain what this is

vexatious complaints process within the guidance	and add a new appendix containing this process (as set out above)
There is an additional full stop at the end of the first sentence in paragraph 7.1	Remove additional full stop
In section 12 no contact details are provided for the Local Government Ombudsman	Provide contact details for the Ombudsman
The list of Appendices at the end of the document only refers to Appendix 1 and 2	Update the list to include new appendices
The date of the last review of the document is November 2012	Update to September 2022

### Process for submitting a Complaint

Currently the form sits at the bottom of the general complaints page and is not easy to find.	Add a paragraph at the top of this page explaining that there are 2 separate forms – one re complaints about staff, one re complaints about members and have a link for each which takes you to the relevant section of the page.
The guidance which accompanies the CCF does not sit on the same page as the form, nor is there a link on the page to take you to it.	Add a link to the guidance. (NB guidance itself should also contain weblinks to relevant parts of the Code of Conduct)
The page on which the guidance sits currently has two copies of the guidance. There are then two separate documents – one relating to the public interest test and the Council's Unreasonable and Vexatious Complaints policy.	Delete both existing copies and replace with updated guidance which incorporates changes proposed as set out below and both the public interest test appendix and a copy of the Unreasonable and Vexatious Complaints policy.

- 4.2. The Committee is asked to comment on the proposed revisions and to put forward any additional ideas they may have in relation to changes to the form, guidance, or process.

### 5. Risks and Uncertainties

None identified.

### 6. Implications

#### 6.1. Financial Implications

There are no direct financial implications.

## 6.2. Legal Implications

There are no specific legal implications.

## 6.3. Equalities Implications

There are no specific equalities implications.

## 6.4. Section 17 of the Crime and Disorder Act 1998 Implications

There are no Section 17 implications.

## 7. Link to Corporate Priorities

Quality of Life	Delivery of an effective Standards regime; of which the Complaints Procedure is part, supports this priority.
Efficient Services	The recommendations in this report do not impact on or contribute to the Council's Efficient Services priority.
Sustainable Growth	The recommendations in this report do not impact on or contribute to the Council's Sustainable Growth priority.
The Environment	The recommendations in this report do not impact on or contribute to the Council's Environment priority.

## 8. Recommendation

It is RECOMMENDED that the Standards Committee:

- a) consider and discuss the proposed changes suggested by officers at paragraph 4.1 and any additional ideas committee members may put forward; and
- b) give officers a clear mandate to move forward with the revisions to the Councillor Complaint form and guidance and the process for making a complaint.

<b>For more information contact:</b>	Gemma Dennis Monitoring Officer  gdennis@rushcliffe.gov.uk
<b>Background papers available for Inspection:</b>	Councillor's Complaint Form Councillors Complaint Procedure Councillor's Code of Conduct
<b>List of appendices:</b>	None